



Victoria Foundation Public School Grants Program Information for Submitting Letter of Intent (LOI)

Contact Information

Please contact the intermediary assigned to your grant category for questions about submitting LOI or the grant process:

Social Emotional Learning

Newark Trust for Education
Izabelle Denizé
idenize@newarktrust.org

Arts Education

Newark Arts Education Roundtable
Lauren G. Meehan
lauren@newarkarts.org

STEAM

Newark Thrives!, Lead Agency for Newark
STEAM Coalition
Traymanesha Lamy, Ph.D.
newarksteamcoalition@gmail.com

College Access and Success

Schools That Can Newark
Tiffany Jackson
tjackson@schoolsthatcan.org

Submitting Letter of Intent (LOI)

- LOI must be submitted electronically by completing the form at the following link: <https://tinyurl.com/vfloi2019>
- LOIs must be submitted by **Friday, February 1, 2019 11:59PM EST**. There will be no extension of this deadline.
- LOI must be completed and submitted by a school staff member under the direction of the school's principal. An optional secondary contact from non-profit partner can be provided.
- There can only be one application per unique school campus.
- Each school may request a maximum of \$50,000 (though, the maximum may not be awarded).

Things to consider when submitting LOI

- Year-after-year funding from Victoria Foundation is not guaranteed. Please consider the scalability and longevity of proposed program when submitting your LOI.
- Think about the scope and depth of impact of the proposed program (i.e. number of students served and in what capacities) with special consideration of the following:
 - How the proposed program addresses an identified need and,
 - How this intervention will move the school forward
- Collaboration between schools is encouraged, especially cross-sector.
- This grant is for programs for the 2019 - 2020 school year, including summer 2020. Funds can be used for summer 2019 provided that the program will continue throughout the 2019-2020 school year.

After submitting LOI

- Intermediaries will review all letters and respond by Friday, February 22, 2019.
- Successful LOI applicants will be invited to submit a full application by Monday, April 1, 2019.

Additional Opportunity: The **Pi Chubb Newark Field Trip Fund**, endowed by Victoria Foundation at the Community Foundation of NJ, provides mini-grants of up to \$700 for bus expenses related to educational field trips. Any pre-K-12 school in Newark may apply once per school year by filling out a Field Trip New Jersey Application Form during one of two cycles: Winter Cycle 2019 deadline is Feb. 18th for awards announced March 17, 2019 and Fall Cycle 2019 deadline is Oct. 18th for awards announced Nov. 15, 2019.

For more information and to download an application, visit www.fieldtripnj.org Questions? Email info@fieldtripnj.org

